

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2019 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2019 CoC Program Competition NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2019 CoC Program Competition NOFA.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2019 CoC Program NOFA.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 08/30/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: United Way of Saginaw County

b. Employer/Taxpayer Identification Number (EIN/TIN): 38-1358215

c. Organizational DUNS:	072785934	PLUS 4	
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d. Address

Street 1: 100 S. Jefferson Avenue

Street 2: 3rd Floor

City: Saginaw

County: Saginaw

State: Michigan

Country: United States

Zip / Postal Code: 48607

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mr.

First Name: Jeremy

Middle Name:

Last Name: Reinert

Suffix:

Title: SC-CHAP Coordinator/HMIS System Admin.

Organizational Affiliation: United Way of Saginaw County

Telephone Number: (989) 755-0505

Extension:

Fax Number: (989) 755-2158

Email: jreinert@unitedwaysaginaw.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6300-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Michigan
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: MI-510 CoC Planning Application FY2019

16. Congressional District(s):

a. Applicant: MI-005, MI-004

b. Project: MI-005, MI-004

(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 07/01/2020

b. End Date: 06/30/2021

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Mrs.

First Name: Audra

Middle Name:

Last Name: Davis

Suffix:

Title: President/CEO

Telephone Number: (989) 755-0505
(Format: 123-456-7890)

Fax Number: (989) 755-2158
(Format: 123-456-7890)

Email: adavis@unitedwaysaginaw.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/30/2019

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: United Way of Saginaw County

Prefix: Mrs.

First Name: Audra

Middle Name:

Last Name: Davis

Suffix:

Title: President/CEO

Organizational Affiliation: United Way of Saginaw County

Telephone Number: (989) 755-0505

Extension: 202

Email: adavis@unitedwaysaginaw.org

City: Saginaw

County: Saginaw

State: Michigan

Country: United States

Zip/Postal Code: 48607

2. Employer ID Number (EIN): 38-1358215

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$61,178

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: MI-510 CoC Planning Application FY2019 100 S. Jefferson Avenue Saginaw Michigan

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE:

Name / Title of Authorized Official: Audra Davis, President/CEO

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/30/2019

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: United Way of Saginaw County

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I

X

acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Mrs.

First Name: Audra

Middle Name

Last Name: Davis

Suffix:

Title: President/CEO

Telephone Number: (989) 755-0505
(Format: 123-456-7890)

Fax Number: (989) 755-2158
(Format: 123-456-7890)

Email: adavis@unitedwaysaginaw.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/30/2019

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: United Way of Saginaw County

Name / Title of Authorized Official: Audra Davis, President/CEO

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/30/2019

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: United Way of Saginaw County

Street 1: 100 S. Jefferson Avenue

Street 2: 3rd Floor

City: Saginaw

County: Saginaw

State: Michigan

Country: United States

Zip / Postal Code: 48607

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

X

Authorized Representative

Prefix: Mrs.

First Name: Audra

Middle Name:

Last Name: Davis

Suffix:

Title: President/CEO

Telephone Number: (989) 755-0505
(Format: 123-456-7890)

Fax Number: (989) 755-2158
(Format: 123-456-7890)

Email: adavis@unitedwaysaginaw.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/30/2019

2A. Project Detail

1a. CoC Number and Name: MI-510 - Saginaw City & County CoC
1b. Collaborative Applicant Name: United Way of Saginaw County

2. Project Name: MI-510 CoC Planning Application FY2019

3. Component Type: CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

The United Way of Saginaw County (UWSC) is the Collaborative Applicant and CoC/HMIS Lead Agency for the MI-510 Saginaw City/County CoC. UWSC employs staff to carry out the provisions in 24 CFR 578.7 and the CoC Planning Project (CPP) would allow UWSC to strengthen the way it fulfills these rolls for the CoC in the following ways:

Coordination Activities/Developing a CoC System: The CPP will support 1 full time CoC Coordinator/HMIS System Administrator and 1 full time CoC Administrator staff position. These positions will be responsible for setting meeting schedules, creating agendas, disseminating documents, and recording minutes for the CoC's Board, Membership, and Committee meetings; new member recruitment and training; maintaining/updating/developing the CoC's records, By-laws and Policies, Strategic Plan, and Memorandums of Understanding and other agreements; seeking funding for CoC activities; and maintaining/developing the CoC's website, social media presence.

Project Evaluation: The CPP will also be used to improve the CoC's project evaluation procedures and outcome measurements to ensure that CoC/ESG funded projects are achieving HUD and CoC outcomes. The staff above will be responsible for reviewing current measurements as they relate to HUD's priorities and making recommendations to the CQI Committee and Grants, Planning, and Housing Committee for approval. Outcome measurements appropriate for each project types and population served will be developed. The result of these efforts appropriate data-driven decisions are made on the CoC and ESG project inventory and whether the reallocation to better align with community needs and HUD priorities needs to take place.

CoC Application/HUD Compliance Activities: The CPP will support CoC staff mentioned above in the preparation and submission of the CoC Application to HUD on behalf of the CoC membership. CoC staff will implement outcome measurement evaluation that is developed and refined through Project Evaluation activities listed above to score and rank submitted projects for the CoC Application. CoC staff will also coordinate the collaborative process of writing the CoC Application with members of the Grant, Planning, and Housing committee. Other activities related to the submission, such as public notices for the open competition, posting of application documents on the CoC's website, and posting of competition scoring and ranking, by CoC staff will be supported by the project as well. The Project will also be used to strengthen the accuracy and comprehensiveness of the CoC's unsheltered PIT count through the refining of count procedures and activities/materials to promote and implement the count in our community.

Most importantly, the CPP will support capacity building in the CoC by sending staff and committee chairs to HUD-approved national and state conferences/training.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The full time CoC Coordinator/HMIS System Administrator is currently employed by the CoC/HMIS Lead Agency. Upon execution of the CoC Planning Project (CPP) grant, the cost for time incurred on CPP activities will be drawn and used for salary and benefits for this position. This position receives an annual performance evaluation from CoC membership per CoC Policy.

The full time CoC Administrator will be hired upon execution of the CPP grant and cost for time incurred on CPP activities will be drawn and used for salary for this position. This position will receive an annual performance evaluation from CoC membership per CoC policy.

Project evaluation in partnership with the Saginaw Valley State University (SVSU) graduate Social Work students will begin in Fall 2019 and carry on as need until the CoC has a new 10 Year Plan. Recruitment of 2 interns from SVSU will occur in Summer 2020 and continue on through the end of their Winter 2021 semester.

The CoC conducts annual sheltered and unsheltered PIT counts during the last 10 days of January per HUD regulations. Planning for the PIT begins in the Fall each year and occurs monthly until the completion of count. CoC staff analyzes, cleans, and de-duplicates the data between the date of the count and HUD's submission deadline.

All activities will be completed and costs incurred within the grant year. The CoC Board will develop a timeline for completion of specific activities and require the CoC Lead Agency to report the status of each activity at Board meetings. The CoC Lead Agency receives an annual performance review from CoC membership per CoC policy. CoC Policy is that staff/Board members who attend conferences/training using HUD funds provide a report on sessions attended at the next Board meeting.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

Staff from the City of Saginaw, a HUD ESG recipient, sits on the CoC's Board and receives CQI Committee reports at each Board meeting on the performance of all HUD CoC and ESG funded projects in the CoC. Staff from the CoC provides data on funded ESG projects and on the state of homelessness in Saginaw County to the City of Saginaw's Human Planning Body prior to their review of ESG grant applications to assist them in making better decisions in their awarding of ESG funds. Staff from the Michigan State Housing Development Authority (MSHDA), a HUD ESG recipient, attends quarterly CoC membership meetings. The CoC provides outcome data to MSHDA for their Pay for Performance bonus dollar program. MSHDA allows

CoCs to determine, with a few restrictions, how best to allocate their ESG allocation. The CoC uses the same scoring procedures and outcomes for ESG funded programs as it does CoC funded programs. HUD CoC HMIS staff also assists subrecipients of both City of Saginaw and MSHDA ESG funds in the submission of their CAPER to HUD.

The CoC Planning Project will improve the the ability to evaluate CoC and ESG projects through the refinement of current outcome measurements used by the CoC, the development of new outcomes that meet HUD's priorities, and the development of outcomes for specific project types and housing populations. The consistency of CoC and ESG project evaluation (monthly) will be maintained by supporting staff to carry out evaluating the projects using the refined measurements developed above. The relationships and outcome data sharing with the City of Saginaw and MSHDA will be maintained. The project evaluation activities will assist both the City of Saginaw and CoC in making better decisions on how to award ESG allocations. The CoC will be able to better identify low performing projects that may be better suited for reallocation to a different project type that better meets the CoC's needs. The CQI and Grants, Planning, and Housing committees are tasked with project evaluation for the CoC. The CoC Planning Project will give these committees with better tools and increased staffing capacity to carry out the evaluation of CoC and ESG projects.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The CoC will continue to apply for the CoC Planning Project (CPP) funding for as long as HUD makes the money available. With that being said, the CoC is committed to carrying out the activities and HUD CoC and ESG funded agencies in the continuum currently pay a fee to the CoC Lead Agency to support the activities that are currently being carried out. The CPP would strengthen activities currently carried out within the CoC and would become ingrained in how the CoC operates through its By-Laws and Policies. The CoC is partnering with the Social Work department at Saginaw Valley State University (SVSU) to have Master's of Social Work (MSW) students assist us in project evaluation, strategies, and policy decisions for the updating of our 10 Year Plan to meet HUD priorities and community need. The CoC is also in discussions with the Social Work department at SVSU about becoming a host site for a MSW student's field placement requirements. Through a continued partnership with SVSU, many of these activities will continue to be carried out for years to come. A fund development strategy will be created to seek out innovative ways to fund the activities through grants, foundations, and private donations. Most importantly, the CPP will provide an opportunity for the CoC to build capacity, develop institutional knowledge, and succession plan. The CoC had its CoC Coordinator of 10 years retire in the Spring of 2019 and with this action, lost a lot knowledge of HUD regulations and priorities. Being able to capacity build will allow for the CPP's activities to continue on beyond the expiration of HUD funding because the CoC would have trained and knowledgeable staff in place.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Quarterly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Continuous Quality Improvement Committee	Evaluates project outcomes and tracks trends in CoC data. Provide technical assistance for HMIS. Reviews new HUD performance measures and data standards. Makes recommendations for few performance measures to use in project evaluation.	Monthly	CoC staff, Mustard Seed, City Rescue Mission, Saginaw Youth Protection Council, Restoration Community Outreach, Saginaw County Community Mental Health Authority, Underground Railroad Inc.
Grants, Planning, and Housing Committee	Documents housing needs and reviews permanent housing project proposals for the CoC. Develops internal grant funding and scoring policies for HUD CoC and ESG competitions. Increases awareness of homelessness in the community. Develops 10 Year Plan for the CoC.	Monthly	CoC staff, Mustard Seed, City Rescue Mission, Saginaw Youth Protection Council, Restoration Community Outreach, Saginaw County Community Mental Health Authority, Underground Railroad Inc., Independent Grant Review Team Member
Governance Committee	Reviews By-Law/Policy minimally every 5 years. Acts as nominating committee for Board seats. Carries out performance evaluations for CoC Lead Agency and CoC staff. Meets as needed	No regular meetings	CoC staff, Legal Services of Eastern Michigan, City Rescue Mission, Underground Railroad, Saginaw County Community Mental Health Authority, Disability Network of Mid Michigan

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	\$0
Total Value of In-Kind Commitments:	\$15,295
Total Value of All Commitments:	\$15,295

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	In-Kind	Private	30 Volunteers at ...	08/28/2019	\$4,080
Yes	In-Kind	Private	74% of the cost 0...	08/28/2019	\$1,015
Yes	In-Kind	Private	2 Interns at \$17 ...	08/28/2019	\$10,200

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** In-Kind
- 3. Type of source:** Private
- 4. Name the source of the commitment:** 30 Volunteers at \$17 an hour for 8 hours to implement the PIT Count
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 08/28/2019
- 6. Value of Written Commitment:** \$4,080

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** In-Kind
- 3. Type of source:** Private
- 4. Name the source of the commitment:** 74% of the cost of rent for 184 sqft of CoC Staff Office Space at 7.50/ sqft
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 08/28/2019
- 6. Value of Written Commitment:** \$1,015

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Details

1. Will this commitment be used towards Match? Yes

2. Type of commitment: In-Kind

3. Type of source: Private

4. Name the source of the commitment: 2 Interns at \$17 per hour for 10 hours per week
(Be as specific as possible and include the office or grant program as applicable) and 30 weeks

5. Date of Written Commitment: 08/28/2019

6. Value of Written Commitment: \$10,200

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2021? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	CoC Coordinator: CoC meetings, minutes, agendas, etc. - 0.075 FTE - 156.3 hrs @ \$38.70/hr including benefits = \$6,050 and 0.2 FTE - 416 hrs @ \$20.79/hr including benefits = \$8,650.	\$14,700
2. Project Evaluation	NHSDC and/or Other HUD National Conferences - 2 people @ \$1,585 per training = \$3,170. General Project evaluation - 0.2 FTE - 416 hrs @ \$20.79/hr including benefits = \$8,650	\$11,820
3. Project Monitoring Activities		
4. Participation in the Consolidated Plan		
5. CoC Application Activities	Application review and submittal - 0.023 FTE - 48 hrs @ \$38.70/hr including benefits = \$1,857 and 0.2 FTE - 416 hrs @ \$20.79/hr including benefits = \$8,650. PIT planning, conducting, reporting - 0.029 FTE - 60 hours @ \$38.70/hr including benefits = \$2,322; plus supplies of \$1,356.	\$14,185
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	NAEH and/or other HUD National Conferences - 2 people @ \$1,585 per training = \$3,170. Committee work to meet HUD regulations/priorities - 0.2 FTE - 416 hrs @ \$20.79/hr including benefits = \$8,650.	\$11,820
8. HUD Compliance Activities	Longitudinal Systems Analysis Report, System Performance Measures, PIT Count, Coordinated Entry Process - 0.2 FTE - 416 hrs @ \$20.79/hr including benefits = \$8,653.	\$8,653
Total Costs Requested		\$61,178
Cash Match		\$0
In-Kind Match		\$15,295
Total Match		\$15,295
Total Budget		\$76,473

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No	In-Kind Match MOU...	08/29/2019

Attachment Details

Document Description: In-Kind Match MOU from United Way of Saginaw County

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

1-Year Operation Rule.

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Audra Davis

Date: 08/30/2019

Title: President/CEO

Applicant Organization: United Way of Saginaw County

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

X

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	08/30/2019
1E. SF-424 Compliance	08/13/2019
1F. SF-424 Declaration	08/13/2019
1G. HUD 2880	08/13/2019
1H. HUD 50070	08/13/2019
1I. Cert. Lobbying	08/13/2019
1J. SF-LLL	08/13/2019

2A. Project Detail	08/13/2019
2B. Description	08/29/2019
3A. Governance and Operations	08/23/2019
3B. Committees	08/29/2019
4A. Match	08/29/2019
4B. Funding Request	08/30/2019
5A. Attachment(s)	No Input Required
5A. In-Kind MOU Attachment	08/29/2019
5B. Certification	08/30/2019

GIVE. ADVOCATE. VOLUNTEER. LIVE UNITED.™



August 28th, 2019

Subject: In-Kind Match Commitment to United Way of Saginaw County's CoC Planning Project

To Whom it May Concern:

The United Way of Saginaw County unconditionally commits to provide the following as an in-kind match totaling \$15,295 for the CoC Planning Project:

Contribution Description	Amount
30 Volunteers valued at \$17 per hour for 8 hours to conduct the CoC's unsheltered PIT count	\$4,080
74% of the cost of rent for 184 square feet of CoC Staff office space at \$7.50 per square foot	1,015
2 Interns valued at \$17 per hour for 10 hours per week for 30 weeks (2 College Semesters)	10,200
Total In-Kind Match	<u>\$15,295</u>

All contributions and activities will occur during the time period of July 1st, 2020 through June 30th, 2021 or the 12-month grant period as dictated by the United States Department of Housing and Urban Development.

Sincerely,

A handwritten signature in black ink, appearing to read "Audra Davis".

Audra Davis
President/CEO

100 S. Jefferson Avenue • 3rd Floor
Saginaw, Michigan 48607
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F 989.755.2158
www.UnitedWaySaginaw.org

